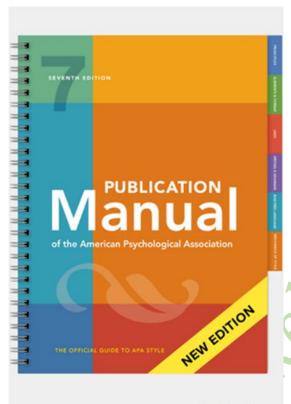
# **APA** 7<sup>th</sup> Quick Guide

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Authors are required to comply with the APA 7<sup>th</sup> manual guidelines.

#### **APA Resources**

**APA Style website** 

https://apastyle.apa.org/

**APA Style blog** 

https://apastyle.apa.org/blog.

# APA referencing style includes

- **A reference list** for all in-text citations on a separate page at the end of your document.
- **In-text citations** in your document to identify briefly the sources you have quoted or paraphrased:
  - **Direct quotation:** put double quotation marks around the quote and include page numbers, e.g. ... "cultulings are transformative tools, which can be used to bring about cultural change and reflection" (Pishghadam, 2013, p. 58).
  - ✓ **Paraphrasing** page numbers do not need to be included.

Author(s). (Year of publication). *Title of book*. Publisher Name. https://doi.org/xxxx



Do not include the publisher's location in the reference.

#### **Book with DOI**

Cohen, A. D. (2018). *Learning pragmatics from native and nonnative language teachers*. Multilingual Matters. https://doi.org/10.21832/9781783099931

#### **Book without DOI**

Halliday, M. A. K. (1975). *Learning how to mean: Explorations in the development of language*. Edward Arnold.

Kasper, G., & Rose, K. R. (2002). Pragmatic development in a second language. Blackwell.

## **Article or Chapter in an Edited Book**

\_\_\_\_\_\_

Oxford, R. L., Cohen, A. D., & Simmons, V. G. (2018). Psychological insights from third-age teacher educators: A narrative, multiple-case study. In S. Mercer & A. Kostoulas (Eds.), *Language teacher psychology* (2nd ed., pp. 291–313). Multilingual Matters.

#### In-text citation

Narrative citation: Oxford et al. (2018) postulated that .....

Parenthetical citation: (Oxford et al., 2018)

# **Book in Another Language**

\_\_\_\_\_

Piaget, J., & Inhelder, B. (1966). *Lapsychologie* de *I'enfant* [The psychology of the child]. Ouadrige.

**Note:** When a book is in a different language than your paper, include a translation of the book title in square brackets.

#### **Journal Article without DOI**

Derakhshan, A., & Shakki, F. (2019). The effect of incidental and intentional instruction of English collocations on Iranian advanced EFL learners' comprehension. *Language Related Research*, 10(2), 25–51.

#### **Journal Article with DOI**

Taguchi, N. (2018). Contexts and pragmatics learning: Problems and opportunities of the study abroad research. *Language Teaching*, *51*(1), 124–137. https://doi.org/10.1017/S0261444815000440

## **Journal Article Published in Another Language**

\_\_\_\_\_\_

Chaves-Morillo, v., Gómez Calero, c., Fernández-Muñoz, J. J., Toledano-Muño, A., Fernández-Huete, J., Martínez-Monge, N., Palacios-Ceña, D., & Peñacoba-Puente, C. (2018). La anosmia neurosensorial: Relación entre subtipo, tiempo de reconocimientoy edad [Sensorineural anosmia: Relationship between subtype, recognition time, and age]. *Clínica* y *Salud*, 28(3), 155–161. https://doi.org/10.1016/j.clysa.2017.04.002

#### Three or more authors that shorten to the same form

\_\_\_\_\_\_



Write out as many names as needed to distinguish the references. Because et al. takes the place of multiple names, when only the last name is different, include all author names in every citation.

Pishghadam, R., Ebrahimi, S., Naji Meidani, E., & Derakhshan, A. (2020). An introduction to 'cultuling analysis' (CLA) in light of variational pragmatics: A step toward euculturing.

\*\*Journal of Research in Applied Linguistics (RALs), 11(2), 44–56.\*\*

https://doi.org/10.22055/RALS.2020.15473

Pishghadam, R., Ebrahimi, S., & Derakhshan, A. (2020). Cultuling analysis: A new methodology for discovering cultural Memes. *International Journal of Society, Culture & Language*, 8(2), 17–34.

Pishghadam, Ebrahimi, Naji Meidani, et al. (2020)

Pishghadam, Ebrahimi, et al. (2020)

#### Journal article – 21 or more authors

When there are 21 or more authors, include the first 19 names, insert an ellipsis (but no ampersand) \ and then add the final author's name.

# Secondary Sources: Provide a reference for the secondary source.

\_\_\_\_\_

In the text of your paper, if you are unable to access and read the primary source, identify the primary source, also citing the secondary source. In the references, only list the secondary source. If the text of your paper, identify the primary source and then write, "as cited in" the secondary source. Include the year of the primary source if known.

The former encompasses knowledge of the relationship between communicative action and power, social distance, and the imposition associated with the past and future (Brown & Levinson, 1987, as cited in Kasper & Roever, 2005).

Kasper, G., & Roever, C. (2002). Pragmatics in second language learning. In E. Hinkel (Ed.), *Handbook of research in second language teaching and learning* (pp. 317–334). Lawrence Erlbaum Publishing.

#### **Unpublished Dissertation or Thesis**

Xu, L. (2015). Interlanguage pragmatic competence of Chinese EFL university students.

[Unpublished doctoral dissertation]. Suranaree University of Technology.

#### Dissertation or Thesis from a Database

\_\_\_\_\_

Pearson, L. E. (2011). Pragmatics in foreign language teaching: The effects of instruction on L2 learners' acquisition of Spanish expressions of gratitude, apologies, and directives (Publication No. 3035162) [Doctoral dissertation, The University of Texas]. ProQuest Information and Learning Company.

#### **Book Reviews**

Rezaei, S. (2016). [Review of the book *The linguistic landscape of the Mediterranean: French and Italian coastal cities*, by R. Blackwood & S. Tufi]. *Sociolinguistic Studies*, 10(3), 487–495.

Type of reference	Reference list	First in-text citation	Subsequent citations
1 author	Rezaei, S. (2016). [Review of the book <i>The linguistic landscape of the Mediterranean: French and Italian coastal cities</i> , by Robert Blackwood & Stephania Tufi]. <i>Sociolinguistic Studies</i> , 10(3), 4877–495.	Rezaei (2016) OR (Rezaei, 2016)	Rezaei (2016) OR (Rezaei, 2016)
2 authors	Kasper, G., & Rose, K. R. (2002).  Pragmatic development in a second language. Blackwell.	Kasper and Rose (2002) OR (Kasper & Rose, 2002)	Kasper and Rose (2002) OR (Kasper & Rose, 2002)
3 authors	Oxford, R. L., Cohen, A. D., & Simmons, V. G. (2018). Psychological insights from third-age teacher educators: A narrative, multiple-case study. In S. Mercer & A. Kostoulas (Eds.), Language teacher psychology (2nd ed., pp. 2917–313). Multilingual Matters.	Oxford et al. (2018)  OR (Oxford et al., 2018)	Oxford et al. (2018)  OR (Oxford et al., 2018)
3-20 authors	Pishghadam, R., Ebrahimi, S., Naji Meidani, E., & Derakhshan, A. (2020). An introduction to 'cultuling analysis' (CLA) in light of variational pragmatics: A step toward euculturing. <i>Journal of Research in Applied Linguistics (RALs)</i> , 11(2), 44–56. https://doi.org/10.22055/RALS.2020.15473	Pishghadam et al. (2020)  OR (Pishghadam et al., 2020)	Pishghadam et al. (2020)  OR (Pishghadam et al., 2020)
21 or	Barrett, J. M., Smith, V., Wilson, R. T.,	(Barrett	(Barrett et

more	Haley, V. A., Clarke, P., Palmer, N. B.,	et al.,	al., 2020)
authors	Simpson, H. J., Gumble, B. A.,	2020)	
	Brockman, K., Leonard, L., Carlson, C.,		
	Flanders, N., Jr., Skinner, W. S.,		
	Smithers, W. J., Hibbert, J. M., Burns, C.		
	M., Spuckler, C. D., Simpson, L. M.,	OR	OR
	Wiggum, C., Simpson, B. J. (2020).	Barrett	Barrett et al.
	How to reference in APA style.	et al.	(2020)
	University of Canterbury Library.	(2020)	
	NOTE		CITY
	Include the first 19 authors' names,	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	
	then insert three dots (but no &) and		
	add the final author's name.		

## **Creating a Reference List**

A reference list is arranged alphabetically by author last name.

- Each reference appears on a new line.
- Each item in the reference list is required to have a **hanging indent**.
- References should not be numbered.
- If a reference has no author, it is cited by title, and included in the alphabetical list using the first significant word of the title.
- If you have more than one item with the same author, list the items chronologically, starting with the earliest publication.
- If there is no date, the abbreviation **n.d.** may be used.
- Use the **full journal name**, not the abbreviated name.
- Web addresses or DOIs can either be live links (blue and underlined) or as normal black text with no underline. If the work is online, use the live link format.

# **Prefixes and Suffixes That Do Not Require Hyphens**

Prefix or suffix	Example
able	retrievable
after	aftercare
anti	antisocial
bi	bilingual
cede/sede/ceed	intercede
со	covariate
cyber	cyberwarfare
equi	equimax
extra	extracurricular
gram	cardiogram
infra	infrared
inter	intersex
like	wavelike
macro	macrocosm
mega	megawatt
meta	metaethnography
meter	nanometer
micro	microcosm

Prefix or suffix	Example	
mid	midterm	
mini	minisession	
multi	multimethod	
non	nonsignificant	
over	oversampling	
phobia	agoraphobia	
post	posttest	
pre	preexperimental	
pseudo	pseudoscience	
quasi	quasipriodic	
re	reevaluate	
semi	semidarkness	
socio	socioeconomic	
sub	subtest	
super	superordinate	
supra	supraliminal	
un	unbiased	
under	underdeveloped	

Note: Use a hyphen in "meta-analysis" and "quasi-experimental".

# **Compound Words That Require Hyphens**

Occurrence	Example		
Compounds in which the base word is			
<ul> <li>captalized</li> </ul>	pro-Freudian		
	Likert-type		
	Stroop-like		
• a number	post-1997		
<ul> <li>an abbreviation</li> </ul>	pre-UCS trial		
<ul> <li>more than one word</li> </ul>	non-achievement-oriented students		
All "self-" compounds, whether	self-report technique		
adjectives or nouns <sup>a</sup>	the test was self-placed		
	self-esteem		
Words that could be misunderstood	re-pair (pair again)		
	re-form (form again)		
	un-ionized (not ionized)		
Words in which the prefix ends and the	meta-analysis		
base word begins with "a," "i," or "o"	anti-intellectual		
	co-occur		

<sup>&</sup>lt;sup>a</sup> But "self psychology."

<sup>&</sup>lt;sup>b</sup> "Pra" and "re" compounds are not hyphenated with base words beginnings with "e" (e.g., "preexisting," "reexamine").

#### **Numbers**

In general, use numerals to express numbers 10 and above and words to express numbers below 10. Consider on a case-by-case basis whether to follow the general guideline or if an exception applies.

Use numerals to express the following:

numbers 10 and above throughout the paper, including the abstract and both cardinal and ordinal numbers.

15th trial 13 lists 12 models

200 participants 10th-grade students 105 stimulus wo

- numbers that immediately precede a unit of measurement.
- a 5-mg dose with 10.5 cm of
- umbers that represent statistical or mathematical functions, fractional or decimal quantities, percentages, ratios, and percentiles and quartiles.

multiplied by 5 0.33 of the sample a ratio of 16:1 the 5th percentile

numbers that represent time, dates, ages, scores and points on a scale, exact sums of money, and numerals as numerals.

5 days about 8 months 4 decades was 2 years old

12:30 a.m. scored 4 on a 7-point scale

1 hr 34 min the numeral 6 on the keyboard 2-year-olds approximately 3 years ago ages 65-70 years received \$5 in compensation

#### **How to Use Tables and Figures**

\_\_\_\_\_

Note that the font size for the content of the tables is 10 Times New Romans. Figures and tables should be left-aligned.

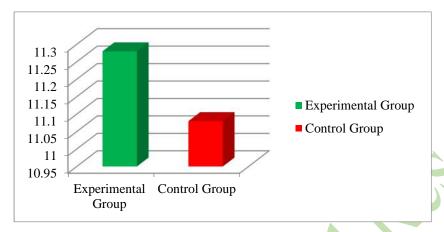
**Table 1**Table Title Goes Here

4	Group	N	Mean	Std. Deviation	Std. Error Mean
Posttest	Factor 1	XX	XX.XX	x.xx	.XX
	Factor 2	XX	xx.xx	x.xx	.XX

<sup>\*</sup>Here is a note on the table.

You can also see a sample figure below. In preparing figures, communication and readability must be the ultimate criteria.

Figure 1
Figure Title Goes Here



*Note.* A figure note may optionally be included under the figure to clarify the contents of the figure for the readers of the manuscript.